



OVERDEDUCTION/REFUND CLAIM FORM

AIRPORTS SACCO SOCIETY LIMITED

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PART 1: PERSONAL DETAILS

NAME

P/NO.....ID NO.....

PART 2: DECLARATIONS

I hereby wish to claim for a refund being an over deduction from my salary for the month

of..... 20.....in respect to the following:

- ☐ **Loan over deduction Ksh:**
- ☐ **Interest over deduction Ksh:**
- ☐ **Share deposits over deduction Ksh:**
- ☐ **BBF refund Ksh:**

Applicant's Signature.....Date.....

PART 3: FOR OFFICIAL USE ONLY

Comments.....

Checked BySign.....Date.....

Approved By.....Sign.....Date.....

Internal Auditors Remarks.....Date.....

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